

New User Registration

With your computer up and running, start your web browsing software and type in the website address of www.saccmr.net and then press enter to go to the site.

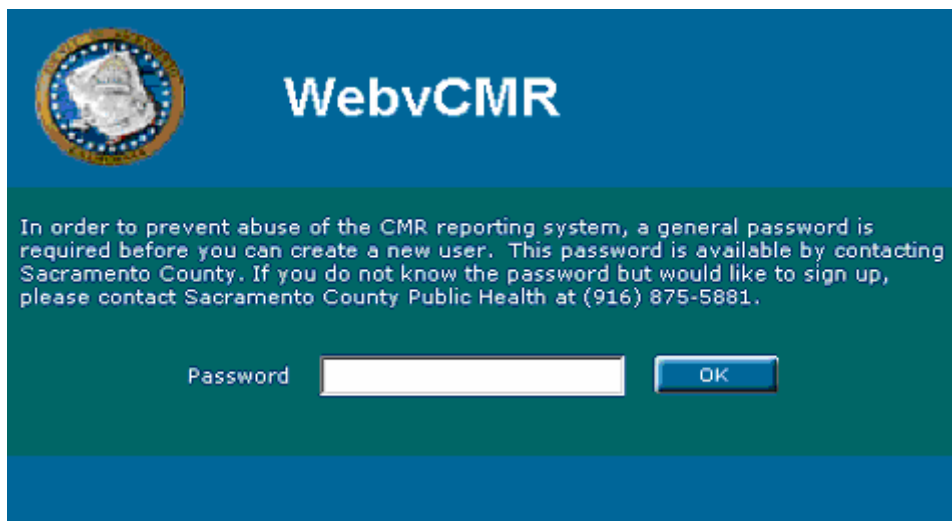
The following logon screen will appear:



The image shows the WebvCMR login screen. It features a blue header with the Sacramento County seal on the left and the text "WebvCMR" in white. Below the header, there are two white input fields: "Username" and "Password". To the right of the "Password" field is a blue button labeled "LOGIN". Below the input fields, there is a link that says "New Users, [click here](#)". At the bottom of the screen, there is a copyright notice: "Property of the County of Los Angeles, Copyright © 2003. Developed and maintained by Atlas Public Health, a division of Atlas Development Corporation." and a disclaimer: "This software is protected by U.S. and international copyright laws. Unauthorized reproduction or distribution of this program, or any portion of it may result in severe civil or criminal penalties, and will be prosecuted to the maximum extent possible under the law."

If you are a first time user, you will need to register with the site and create a user name and password to gain access to WebvCMR for future logins. Just under the password field you will see a New Users, [click here](#) link. Clicking on that link will take you to the registration security screen (shown below).

Please call Sacramento County Public Health at (916) 875-5881 for the password to be filled in the screen below. When you've typed it in, please click the Ok button.



The image shows the WebvCMR registration security screen. It features a blue header with the Sacramento County seal on the left and the text "WebvCMR" in white. Below the header, there is a green section with white text: "In order to prevent abuse of the CMR reporting system, a general password is required before you can create a new user. This password is available by contacting Sacramento County. If you do not know the password but would like to sign up, please contact Sacramento County Public Health at (916) 875-5881." Below this text, there is a white input field labeled "Password" and a blue button labeled "OK".

Please take a moment and review the following statement (it is also found at the top of the Create a New Visual CMR WEB Account screen shown below) –

Under the California Code of Regulations, Title 17 (Section 2500), public health professionals, medical providers and others are mandated to report approximately 85 diseases or conditions to their local health department. This reporting option is being provided to assist health care providers in meeting this reporting requirement. By creating a user account you are stating that all the information you provide is correct and that you are either a public health professional or medical provider.

WARNING: Submitting a false Confidential Morbidity Report (CMR) can lead to both civil and criminal charges.

Once you've entered the password and clicked OK, the following screen will display –

CREATE A NEW VISUAL CMR WEB ACCOUNT

Under the California Code of Regulations, Title 17 (Section 2500), public health professionals, medical providers and others are mandated to report approximately 85 diseases or conditions to their local health department. This reporting option is being provided to assist health care providers in meeting this reporting requirement. By creating a user account you are stating that all the information you provide is correct and that you are either a public health professional or medical provider.

WARNING: Submitting a false Confidential Morbidity Report (CMR) can lead to both civil and criminal charges.

Note: All fields are required.

Name (First Last)	Date of Birth (MM/DD/YYYY)
<input type="text"/>	<input type="text"/>
Company Name	
<input type="text"/>	
Address	
<input type="text"/>	
City	Zipcode
<input type="text" value="CARMICHAEL"/>	<input type="text" value="94571"/>
Phone Number	E-Mail
<input type="text"/>	<input type="text"/>
User Login (Must be at least 8 alphanumeric characters)	
<input type="text"/>	
Password (Must be between 8-18 alphanumeric characters)	
<input type="text"/>	
Confirm Password	
<input type="text"/>	

By clicking the Submit button, you agree to adhere to the agreement above.

Entering Data into the Registration Page

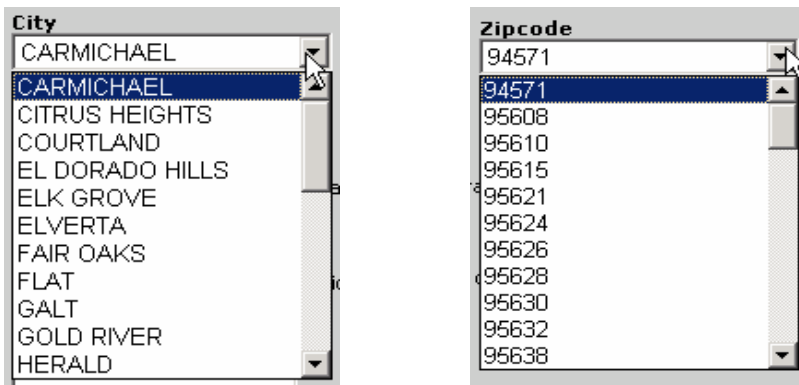
All fields on the Create a New Visual CMR WEB Account screen are required for new account creation and you will receive an error if there is an omission or incorrect entry.

All information entered in the page is strictly confidential and not used for any purpose outside of Public Health department uses.

Please note that the date of birth field needs a four-digit year, the user login must be eight alphanumeric characters, and the password field must be 8 to 18 alphanumeric characters. Enter the password twice to allow confirmation by the application.

The company name information should be the company name or name of the private practice reporting the incident and the address should be the one that is for that company/private practice. Public Health uses this information as the reporting source for all incidents created by you.

There are two drop down lists for city and zip code that are available for use and look like the following when the drop down list buttons are clicked –



Please note that only cities and zip codes for Sacramento County and near by communities display in the drop downs. Please scroll to your correct city, zip, and then select them with your mouse. **If you do not see your City or Zip code listed, please call (916) 875-5881 to let us know about the missing information.**

The completed logon screen will look something like this.

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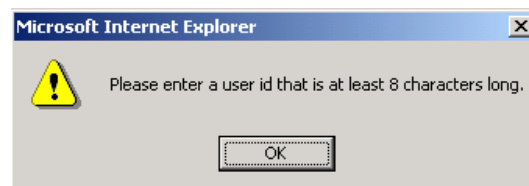
Note: All fields are required.

Name (First Last)	<input type="text" value="Glen Cagley"/>	Date of Birth (MM/DD/YYYY)	<input type="text" value="05/01/1956"/>
Company Name	<input type="text" value="County of Sacramento"/>		
Address	<input type="text" value="7001-A East Parkway"/>		
City	<input type="text" value="SACRAMENTO"/>	Zipcode	<input type="text" value="95823"/>
Phone Number	<input type="text" value="(916) 875-0100"/>	E-Mail	<input type="text" value="cagleygm@sac.net"/>
User Login (Must be at least 8 alphanumeric characters)	<input type="text" value="gmcagley"/>		
Password (Must be between 8-18 alphanumeric characters)	<input type="password" value="*****"/>		
Confirm Password	<input type="password" value="*****"/>		

By clicking the Submit button, you agree to adhere to the agreement above.

After entering all of the information on the page, please click on the button located at the bottom of the screen.

If there are registration problems noted by the application during submission, you will receive a popup like the following –



Please take note of the error, click the OK button, correct the error, and then resubmit.

If there are no errors, the application will continue back to the logon screen. You will need to put in your user-id and password that you created to enable access to the application. Take a moment to memorize your user id and password for future logons. **Later on, if you have problems remembering what they were, please call (916) 875-5881 and request to speak with a WebvCMR application administrator.**

Logon screen

Once you have registered yourself via the registration screen, you can immediately use your user-id and password to logon to WebvCMR. If you have just registered, the application will roll you back to the logon screen. Otherwise just put in the web site URL (www.saccmr.net) into your browsing application (i.e. Internet Explorer) and hit enter. We suggest that you save this web address as a favorite in your Favorites folder.

When the logon screen displays –



WebvCMR

Username

Password

New Users, [click here](#)

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Put in your user-id and password then either press your enter key or click the login button.