

Avatar Security Role Definitions

Security Role Name	Role Definition	Programs
Inquiry	Provides inquiry only access to multiple data sets via online screens and report access	DHHS Mental Health and Contracted provider staff that require the ability to review existing data within Avatar.
Data Entry	<p>Provide adequate data entry (write) ability for any staff that needs to enter clinical, administrative, or client demographic data into the Avatar application.</p> <p>This includes data entry to the following Avatar options / reports:</p> <ul style="list-style-type: none"> a. Client Admission b. Eligibility c. Fast Financial Eligibility d. Managed Care Authorization e. Client Charge Input (Service) f. CSI Admission - Client Data Sheet g. Diagnosis h. Family Registration i. UMDAP Report j. Discharge 	DHHS Mental Health and Contracted provider staff that require the ability to perform any routine data entry to Avatar.
Authorizations	Includes all functionality included in Data Entry role, as well as the ability to create and edit Authorizations.	Access teams, CCMS, MHTC
Reports and Modeling	Provides the user access to all report creation and modeling tool sets within Avatar.	Select staff from ITS and Mental Health Administration
Fiscal - A/R	Provides Fiscal staff read/write access to all options, forms and reports associated with the accounts receivable activities performed by Fiscal services at DHHS.	Office of the Director Mental Health Fiscal A/R staff.
Fiscal - A/P	Provides Fiscal staff read/write access to all options, forms and reports associated with the accounts payable activities performed by Fiscal services at DHHS.	Office of the Director Mental Health Fiscal A/P staff.
Application Administration	This role represents the highest security level and provides the user the maximum read / write access to all options, forms and reports within Avatar. This also includes provision of the ability to update all reference tables, look ups, dictionary values and other pre determined data element values required to be maintained / updated over time.	ITS Business Application Support, OOD Fiscal and Mental Health Administration
Account Administration	This role will be used to perform all Account Administration functions within the Avatar user security modules. This includes new account creations, role assignment, password resets, account deactivations, account unlocking and general troubleshooting and resolution for issues surround user accounts and security.	ITS Operations and Support