	COUNTY OF SACRAMENTO OFFICE OF EMERGENCY MEDICAL SERVICES	Document #	4150.17
	<u>PROGRAM DOCUMENT:</u> EMT-I Recertification	Page:	1 of 3
		Draft Date:	12/93
		Effective:	11/01/09
		Revised:	09/18/09
		Review:	07/01/11

EMS Medical Director

Chief, Emergency Medical Services

I. INTENT:

To establish the requirements for an individual to be recertified as an Emergency Medical Technician (EMT-I) in Sacramento County


II. AUTHORITY:

- A. California Health and Safety Code, Division 2.5, Sections 1797.80, 1797.170, 1797.175, 1797.177, 1797.210, and 1798.200.
- B. California Code of Regulations, Title 22, Division 9, Chapter 2, Article 3, §100078, Article 4, §100079, and Article 5, §100080.

III. POLICY:

Applicants and/or their near relatives are not permitted to sign any documentation of proof attesting to the skills, training or education for that applicant. It is the responsibility of the applicant to ensure impartiality and avoid potential conflicts of interest in any documentation.

- A. In order to be eligible for recertification, an individual shall:
 - 1. Possess a current or expired California EMT-I certificate issued by the Sacramento County Emergency Medical Services (SCEMS) and complete the requirements listed under **PROCEDURE except I., or**
 - 2. Possess a current or expired California EMT-I certificate issued by an Agency other than SCEMS and complete the requirements listed under **PROCEDURE.**
- B. If the recertification requirements are met greater than six months prior to the expiration date, the effective date of certification will be the date the individual satisfactorily completes all recertification requirements and has applied for recertification. The certification expiration date shall be the final day of the final month of the two year period.

	COUNTY OF SACRAMENTO	Document #	4150.17
	OFFICE OF EMERGENCY MEDICAL SERVICES	Page:	2 of 3
	<u>PROGRAM DOCUMENT:</u>	Draft Date:	12/93
	EMT-I Recertification	Effective:	11/01/09
		Revised:	09/18/09
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C. If certification has lapsed, the following also applies:

1. If the certification has lapsed for less than six (6) months, there are no additional requirements for recertification.
2. If the certification has lapsed for more than six (6) months, but less than twelve (12) months, an additional twelve (12) CE's (for a total of thirty-six (36) CE's) from an approved continuing education provider* are required for recertification.
3. If the certification has lapsed for more than twelve (12) months, but less than twenty-four (24) months, an additional twenty-four (24) CE's (for a total of forty-eight (48) CE's) from an approved continuing education provider* are required for recertification.
4. For a lapse of twenty-four months (24) or more, an individual shall complete an entire EMT-I course and comply with SCEMS EMT-I certification requirements, in accordance with SCEMS PD#4100.

IV. PROCEDURE:

Eligible candidates will complete/meet the following requirements:

- A. Be eighteen (18) years of age or older.
- B. Complete an application form for Sacramento County.
- C. Complete and sign the Health & Safety Code §1798.200 affidavit and, if needed, the Supplemental Certification Application.
- D. Present a current or expired California EMT-I certificate. If the California EMT-I certification has lapsed 12 or more months, also present a current and valid National Registry of Emergency Medical Technicians EMT-B card.
- E. Present a current government issued Photo ID for identification purposes.
- F. Present a current and valid American Heart Association Healthcare Provider - CPR card or equivalent.
- G. Present a copy of proof of successful completion of an approved twenty-four (24) hour refresher course **or** obtain twenty-four (24) hours of continuing

	COUNTY OF SACRAMENTO OFFICE OF EMERGENCY MEDICAL SERVICES	Document #	4150.17
	<u>PROGRAM DOCUMENT:</u> EMT-I Recertification	Page:	3 of 3
		Draft Date:	12/93
		Effective:	11/01/09
		Revised:	09/18/09
		Review:	07/01/11

education (CE) during the certification period, from an approved continuing education provider*. The refresher course or continuing education must be completed every two (2) years. Course completion records and CE units expire two years from the date of issue. All CE's are subject to random audit. Fraudulent CE submission may result in disciplinary action in accordance with Sacramento County EMS Policy #4050 and California Health & Safety Code §1798.200. If certification has lapsed, present a copy of proof of successful completion of additionally required CEs.

- H. Present proof of passing, within 24 months of the completed application date, a competency based skills exam from an approved training program by presenting a completed copy of the skills competency verification form, EMSA-SCV (07/03), with original signatures. An original signature, on the skills competency verification form, by a manager/ officer of an approved EMS provider with the statement "all signatures valid" will be accepted in-lieu of an original skill signature.
- I. Submit a Live Scan Department of Justice and Federal Bureau of Investigations background check (if applicable) according to SCEMS policy #4055 Criminal Background Checks. Applicants who hold a valid California EMT-P License and have received a background check initiated by the State EMS Authority are exempt from this requirement.
- J. Pay the SCEMS application fee.

V. SPECIAL NOTES:

Certification applications that are not completed after one (1) year shall be considered abandoned and shall be discarded.

* CE units from CE providers headquartered out-of-state require approval from either:

1. The State EMS Agency where the provider is headquartered, or
2. The Continuing Education Coordinating Board for Emergency Medical Services (CECBEMS).

Cross Reference: Certification/Accreditation Review Process, PD# 4050
Criminal Background Checks, PD# 4055
EMT-I Certification, PD# 4100