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		Effective:	12/01/07
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		Review:	07/01/09

EMS Medical Director

Chief, Emergency Medical Services

I. INTENT:


To describe the role of the Emergency Medical Services Liaison Officer (ELO).

II. AUTHORITY:

- A. Health and Safety Code, Division 2.5, Ch. 4, Art. 1, §1797.220.
- B. California Code of Regulations, Title 22, Division 9, Ch. 4, Art. 8, §100175.

III. POLICY:

- A. Every out-of-hospital provider agency shall have an ELO.
- B. The ELO shall be responsible for the dissemination of all policies, procedures, protocols, and other official communications from Sacramento County Emergency Medical Services (SCEMS).
- C. The ELO shall serve as the official communication channel between base hospitals, receiving hospitals, other hospitals, SCEMS and the provider agency.
- D. The ELO shall review and channel all incident reports generated internally and externally to the appropriate agency, e.g. other provider, base hospital, or SCEMS.
- E. The ELO shall facilitate information gathering from other providers, base hospitals, and SCEMS.
 - 1. Requests for information should always be in writing.
 - 2. If time is critical verbal communication is acceptable, but should be followed up in writing.

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- F. The ELO shall facilitate communication between EMT-Ps and other providers, base hospitals, and SCEMS.
 - 1. Whenever possible the communications shall be through the ELO and shall be in writing.

- G. It is recommended that, at a minimum, the ELO maintain a current EMT-I certification. EMT-P certification is preferred.