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		Effective:	06/01/09
		Revised:	02/18/09
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EMS Medical Director

Chief, Emergency Medical Services

I. INTENT:

To establish the requirements for transporting and non-transporting Advanced Life Support (ALS) unit/engine/squad supply, use, replacement and accountability of controlled substances in Sacramento County.


II. AUTHORITY:

- A. Health and Safety Code, Division 2.5, Ch. 4, Art. 1, §1797.220; Ch. 5, §1798(a,b) and 1798.2.
- B. California Code of Regulations, Title 22, Division 9, Ch. 4, Art. 2, §100144, §100145 and §100147.

III. POLICY:

The policy and procedure for transporting and non-transporting ALS unit/engine/squad supply, use, replacement and accountability of controlled substances is as follows:

- A. Controlled substances are to be administered in accordance with Sacramento County Emergency Medical Services (SCEMS) treatment protocols.
- B. All controlled substances will be stored in a secure and accountable manner.
- C. The contents of the storage container will be inspected at every crew change. Both the oncoming Emergency Medical Services – Paramedic (EMT-P) and the off-going EMT-P will jointly count, date, time, and sign a Controlled Substance Signature Log. Discrepancies will be reported immediately to service provider supervisor/management. The discrepancy report must be in writing.
- D. In the event that there is not an oncoming EMT-P for the ALS unit, the counting and signing will be done by the off-going EMT-P and the station officer/company supervisor or designee on duty. The station officer/company supervisor will accept and retain responsibility for the controlled substance container until an EMT-P arrives to assume responsibility.

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- E. All wastage of controlled substances must be witnessed by a second person that documents it in accordance with a provider-developed procedure.

- F. All controlled substances shall be re-supplied in accordance with the supply exchange policy developed by the provider.